

**e-GOVERNMENT TASK GROUP held at COUNCIL OFFICES
LONDON ROAD SAFFRON WALDEN at 10.30 am on 4 SEPTEMBER
2002**

Present:- Councillor R A Merrion – Chairman.
Councillor R W L Stone.

Officers in attendance:- Mrs L Bunting, Miss N Cox and J K Mercer.

EG14 MINUTES

The notes of the meeting held of 8 August 2002 were signed as a correct record.

EG15 BUSINESS ARISING

Minute EG9 – e-Champions Seminar

The Chairman said that he had not yet spoken to the Director of Resources regarding using the Best Value agenda for e-Government related issues.

Also arising on Minute EG9, the Head of IT and Audit Services reported that no documentation had been received on the Government Gateway issue. A launch of the scheme was to take place in Manchester during October. The Chairman was to follow this up.

EG16 IEG STATEMENT

The Head of IT and Audit Services took Members through the draft Implementing Electronic Government (IEG) Statement which was to be submitted to the Office of the Deputy Prime Minister by 31 October 2002. The Council could receive additional funding in 2003/04 from the Government's Modernisation Fund on the production of an acceptable IEG Statement.

The Head of IT and Audit Services described the five components that had to be included in the IEG Statement. These components were Vision, Priority Outcomes, Self Assessment, Resources and Risk Assessment. He went on to outline how he intended to respond to each of these components in the Council's statement.

The Chairman asked whether it was considered that the Council understood the importance of the IEG Statement or if they had the desire to embrace e-Government. The Head of IT and Audit Services answered that further work was required before e-Government was fully understood. However, he was currently meeting with heads of service, some of whom had already identified e-Government related opportunities. Members also questioned why airport related information had not been added to the Council's website for public information. The Head of IT and Audit Services said that he had not yet been supplied with any relevant material. He said that he would speak to the Assistant Chief Executive concerning this. The Chairman also said that it would be a good idea to have the Council Page on the website.

During discussions on the IEG Statement, the Head of IT and Audit Services referred to the fact that the IT Section could not take on more development with present levels of staff and resources.

EG17

DATE OF NEXT MEETING

It was proposed that the next meeting of the Task Group would be held on 3 October 2002 at 10.30 am.

The meeting ended at 12.15 pm.